

## Texas Reach Out Ministries

Aftercare Application

Please mail to P.O. Box 17006, Austin, TX 78760

TDCJ# \_\_\_\_\_

SID# \_\_\_\_\_

Accepted: Yes [ ] No [ ]

Date Processed: \_\_\_\_\_

**You must complete all information on this form to be considered for aftercare services.**

**This form must be completed by the applicant only.**

**Apply only within six months prior to parole review.**

**NOT ACCEPTING: Individuals with a sex offense(s) or Individuals with arson charges**

### Personal Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Unit Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DL/ID# \_\_\_\_\_ State Issued \_\_\_\_\_ Marital Status \_\_\_\_\_ D.O.B. \_\_\_\_\_

Male [ ] Female [ ] How do you self identify? Male [ ] Female [ ]

Are you a U.S. citizen or permanent resident? Yes [ ] or No [ ]

Are you a Veteran? Yes [ ] or No [ ] Have you ever been a participant of Texas Reach Out? Yes [ ] or No [ ]

### Legal Information

Will you be on Parole when released? Yes [ ] or No [ ]

Will you be on Probation when released? Yes [ ] or No [ ]

Offense Date: \_\_\_\_\_ Sentence Date: \_\_\_\_\_ Projected Release date: \_\_\_\_\_

Years Sentenced: \_\_\_\_\_ Current Time Served: \_\_\_\_\_

Will you have any outstanding criminal cases when released? Yes [ ] or No [ ] If yes, where? \_\_\_\_\_

List all criminal convictions, starting with the most recent one. Write month/year sentenced and then the type of offense. Use extra paper if needed:

Example: 10/2015 - DWI		

### Medical Information

Describe your history of drug use: \_\_\_\_\_

Name and date of drug(s) last used: \_\_\_\_\_

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Have you ever been treated for a psychiatric-related problem? Yes [ ] or No [ ]

If yes, what was the diagnosis, and when were you diagnosed?

Have you ever attempted suicide? Yes [ ] or No [ ] If yes, when? \_\_\_\_\_

List any medical diagnoses you currently have: \_\_\_\_\_

List any allergies you currently have: \_\_\_\_\_

List any medications you are currently taking:


Do you have any physical or emotional disabilities? Yes [ ] or No [ ]

If yes, please specify: \_\_\_\_\_

If yes, will these disabilities keep you from working? Yes [ ] or No [ ]

Prior to prison, were you on disability income? Yes [ ] or No [ ] Comments: \_\_\_\_\_

Upon release, will you be on Social Security Income Yes [ ] or No [ ] or disability income? Yes [ ] or No [ ]

Do you smoke cigarettes or vape? Yes [ ] or No [ ] (This question is used for house placement only.)

### Education and Vocation Information

Highest level of education completed: \_\_\_\_\_

Do you have any vocational training? Yes [ ] or No [ ] Type: \_\_\_\_\_

List all skills, certifications, and work experience obtained **While in Prison:**


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List your job history prior to prison:

Years	Job/Description	Company	City and State

### About Yourself

What are your strengths? \_\_\_\_\_

\_\_\_\_\_

What are your weaknesses (ie, something that's caused problems in your life or held you back?") \_\_\_\_\_

\_\_\_\_\_

How can this ministry help you? \_\_\_\_\_

\_\_\_\_\_

List your short-term goals that you hope to achieve while being a part of Texas Reach Out:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List your long-term goals:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is your current relationship with your family like? Include any goals you may have for relationships you would like to restore when you are released:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Describe your personal experience/testimony related to accepting Jesus Christ as your Savior:

Year (     )

Please answer the following questions according to your understanding of the Scriptures:

How do you obtain salvation? \_\_\_\_\_

What is the Bible and what does it mean to you? \_\_\_\_\_

Who is God? \_\_\_\_\_

Who is Jesus? \_\_\_\_\_

Who is the Holy Spirit? \_\_\_\_\_

What does being baptized in water signify to you? \_\_\_\_\_

Can Jesus heal you from sickness, strongholds, and drugs and deliver you completely? Yes [   ] or No [   ]

Why is it important to fellowship with other believers and be a part of a church? \_\_\_\_\_

As a follower of Jesus, who are you? \_\_\_\_\_

### References: Volunteers, Chaplains or Organizations Only (Lack of reference will not disqualify you)

Name:		Name:	
Position:		Position:	
Phone Number:		Phone Number:	

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**In case of an emergency, who may we contact?**

Name:		Name:	
Relationship:		Relationship:	
Phone Number:		Phone Number:	

### Family Information

Name:		Name:	
Relationship:		Relationship:	
Phone Number:		Phone Number:	
Address:		Address:	

Have you been in a faith-based dorm? Yes [ ] or No [ ] If yes, where and when: \_\_\_\_\_

Is there anything else you would like us to know about you? Use extra paper if necessary. \_\_\_\_\_

Texas Reach Out Rules and Regulations

**Section I: General**

It is your responsibility to read and abide by these rules and check for occasional revisions. All rules are posted in each house and are always available upon request. These rules and guidelines will be enforced by House Leaders and Texas Reach Out staff members. Rules are subject to change, and updates will be provided to you as they are finalized.

We are called to seek first the kingdom of God and His righteousness (Matthew 6:33). We pursue a relationship with God through the practice of the spiritual disciplines of private and corporate prayer, Bible study, small group attendance, worship, practicing generosity, engaging in acts of service, and loving one another as Christ loved us. It is expected that participants and staff will actively pursue growth in their relationship with God.

As Christians, we believe we best honor Christ by relating well to one another through respect for each other. Each participant's behavior should be pleasing to the Lord. All participants are expected and encouraged to exercise personal self-discipline, restraint, and genuine kindness and respect toward one another as well as persons in authority. Participants are expected to speak in a wholesome manner and build each other up. Participants should maintain appropriateness at all times and model strong character and work ethic. Participants will respect one another as well as one another's property. Participants should show trustworthiness in their words and actions, understanding that they will be held accountable.

Social Media (like Facebook, Instagram, TikTok and Twitter) posts are a direct reflection of you and should be in line with the Christian values and behaviors we expect from residents of TROM. All social media posts must be family friendly. We encourage posts that are uplifting, motivational, and those that glorify God.

TROM prohibits social media posts that promote or support immoral actions. This includes posts that are sexually explicit, use excessive profanity, are racist, promote illegal activity, illicit drug use or reflect other actions or values that are not part of a Christian lifestyle. TROM also prohibits posts that are negative or belittling of Texas Reach Out, and other TROM residents.

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**Section II: Obligations and Responsibilities**

As a participant of Texas Reach Out, you agree to:

- A. Attend a worship service at a local church every week. Participants not in church at some point during the week will go with TROM participants to Christian Life Austin Church. Verification of church attendance required.
- B. Participate in mandatory Bible Studies or group meetings (life skills, communication skills, job readiness training, etc.) hosted by Texas Reach Out every Tuesday and Thursday evening from 7:30-9:00 PM. For participants in active addiction recovery, one Bible Study per week may be substituted with an approved recovery group option (Celebrate Recovery, New Life Recovery, or AA/NA – a list of approved local recovery programs will be made available to all participants). These may be online or in-person, in-person is encouraged. Verification of attendance must be submitted to TROM staff for approval. Participants may only substitute meetings once they have lived at TROM for a minimum of six weeks. Attendance at these meetings is mandatory and supersedes all other obligations.
- C. Participate in a mentor/mentee relationship as assigned by your Program Manager.
- D. Participate in the upkeep of the house by completing house chores each week.
- E. Complete at least 8 hours of community service per month (mandatory). This is a way of giving back to your community and will help you mature in your Christian walk.

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- F. Wait to buy a vehicle until you have been steadily employed for at least 60 days and are current with your license fees and other financial obligations. Vehicle ownership must be pre-approved by Texas Reach Out staff.
- G. Ensure that your vehicle is up-to-date with Texas laws, including registration, insurance, and inspection.
- H. Fraternization between male and female participants is prohibited. Sexual/Romantic relationships with any other participant or staff is prohibited, including same sex relationships. Violations will result in immediate removal.
- I. Conduct yourself in a way that always honors Christ by refraining from any sexually inappropriate behavior which includes sexual harassment, viewing pornography on any device, dressing inappropriately, or making unsolicited, unwanted, and otherwise inappropriate comments or advances to anyone in or out of the program, male or female of any age.
- J. Take all of your personal belongings with you when you move out. Texas Reach Out is not responsible for any personal belongings left over two weeks after termination of the license agreement (either due to successful graduation or violation of the rules).

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### Section III: House Management

Texas Reach Out participants are expected to respect their house members and follow democratic procedures to address any issues that arise. You are responsible to God, yourself, your fellow house members, and to Texas Reach Out staff members for your actions and conduct.

Each house has a House Leader, appointed by Texas Reach Out staff. House Leaders report directly to Texas Reach Out staff members. Any questions or concerns regarding other house members should be directed to the House Leader and a Texas Reach Out staff member who will assist you with issues regarding house rule violations, conflicts between house members, or the physical house. When available, the House Leader may have the option of a single small bedroom.

House meetings are held once a month and all house participants are required to attend. If a meeting interferes with a work, aftercare, worship, or personal/family emergency, the meeting may be missed with prior approval from a Texas Reach Out staff member. These meetings are not to be confused with the mandatory Bible Study/Group Meetings held every Tuesday and Thursday evening and may not conflict with any scheduled Texas Reach Out events.

Any house participant may contact a Texas Reach Out staff member to call a special or emergency meeting. Special meetings are to address specific needs that cannot be postponed until the monthly meeting and require 48 hours notice. Emergency meetings are to address a relapse situation, confrontation, or safety issue and may be called at any time. The House Leader and a Texas Reach Out staff member must be present at the meeting to determine a decision or action steps at the conclusion of the meeting.

Many infectious can be highly contagious. Infections such as influenza (flu), respiratory syncytial virus (RSV), Pneumonia or COVID-19 pose a serious risk to others, especially those with higher risk factors. You can still have one of these infections even with vaccination. If you become ill with these infections, contact your Program Manager immediately, and follow the guidelines for self isolation and masking.

Dispute Resolution. The unity of the houses is paramount. It is recognized, however, that disputes will arise. When a dispute arises between participants, they should first attempt to resolve it themselves using biblical principles and procedures (Matthew 5:18). Unresolved issues or complaints should be reported first to the House Leader and the Program Manager. Expect that the dispute resolution process may include a meeting with all parties involved facilitated by the Program Manager. If needed the President may be notified and become involved in the resolution process. A formal grievance process is also available.

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Any program or housing concerns should be discussed with the House Leader or your Program Manager. Any issues requiring repair or maintenance should be reported directly to your Program Manager. Putting off addressing the issue may lead to gossip or resentment, both of which are harmful to house unity, successful transition, and spiritual growth.

### Specific House Rules:

- A. Respect the curfew. Sunday-Thursday is 11:00 PM nightly with lights out by midnight. For Friday-Saturday curfew is midnight with lights out by 1:00 AM. Be considerate of your roommate's schedule when following curfew.
- B. Firearms or weapons (including knives) are not allowed on Texas Reach Out property at any time.
- C. Smoking, chewing tobacco, or e-cigarettes/vaping is not allowed inside of any home or within 15 feet of any entrance or window. Cigarette butts must be disposed of safely and properly. Cigarette butts or containers holding cigarette butts may not be present near the front door of the house.
- D. Locks are not allowed on bedroom doors.
- E. Only appropriate decorations are allowed in bedrooms and common areas.
- F. Movies with profanity, sex scenes, or illegal activity are not allowed.
- G. No pets allowed. Do not feed stray animals.
- H. Overnight passes must be requested 48 hours in advance with written approval from a Texas Reach Out staff member. Participants are eligible for overnight passes only if they are working, have lived at Texas Reach Out over 30 days, and are up-to-date on their license fees.

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## Section IV: Disruptive Behavior

Continuous disruptive behavior is grounds for eviction. Disruptive behavior consists of any behavior that negatively affects the operation of the house and includes, but is not limited to, the following:

- A. Shouting, excessive loud talking, or intense arguing.
- B. Use of profanity.
- C. Loud radio, music, TV, or other noise.
- D. Blatant/repeated neglect or chronic complaining about chore duties or other responsibilities.
- E. Failure to respect the rights of others.
- F. Harassment of house members, their families or guests, volunteers, or Texas Reach Out staff.
- G. Inability to manage guests.
- H. Failure to comply with house rules and policies.

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## Section V: Guests

Your guests are welcome to visit but are not allowed to stay overnight. Please take into consideration that you share the house with other participants.

- A. Guests must abide by the house rules when visiting and must be considerate of other participants. The participant is responsible for their guests as well as their actions and behavior.
- B. Guests may not stay overnight (male, female, or children) and are not allowed in participants' bedrooms at any time.
- C. Children under 18 years of age are not allowed in the house without parental/guardian supervision. These visits must be approved by Texas Reach Out staff before the visit.
- D. Guests must be accompanied by the participant at all times.
- E. Guests are allowed to visit no more than once per month.
- F. Opposite gender guests are only allowed inside the homes when approved by Texas Reach Out staff. They are not allowed in bedrooms or to stay overnight as outlined in B above.
- G. Guests under the influence of drugs or alcohol are not allowed in the homes or on the property at any time.
- H. Former participants are not allowed on the property without prior approval of a Texas Reach Out staff member.



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## Section VI: Zero-Tolerance Drug and Alcohol Policy

Texas Reach Out has a zero-tolerance drug and alcohol policy. Under no circumstances will drugs or alcohol be permitted in the house or on the property.

Drug and alcohol tests (UA or hair follicle) will be administered by a Texas Reach Out staff member periodically and/or at random. Refusal to abide by this policy is a reason for termination of the license agreement.

Under no circumstances may anyone who is under the influence of drugs or alcohol be allowed inside the house or on the property. This includes family and friends. Violation of this rule is considered serious and is probable cause for the termination of the license agreement.

If there is suspicion of relapse, report it immediately to a Texas Reach Out staff member. This is crucial to the safety and success of all participants in the home. Failure to report a known relapse is grounds for removal from the program.

### **Prescription Medication Policy:**

Serious medical conditions and/or injuries must be brought to staff's attention. Texas Reach Out must be made aware of any prescription taken by participants. Prescribed controlled substances such as narcotic pain relievers, benzodiazepines, and amphetamines must be approved by Texas Reach Out staff. These substances are not allowed in the home unless closely monitored by Texas Reach Out Staff, and you must have a prescription bottle with your name, dosage, and quantity. If you fail a drug test for prescribed controlled substances but have not made your program manager aware of these prescriptions, you may be asked to leave the program.

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## Section VII: Loss of Residence

The following actions and behaviors may lead to termination of the license agreement and result in the participant being asked to move out of the home.

- A. Giving false information on the application.
- B. Using drugs or alcohol while a participant at a Texas Reach Out home.
- C. Refusing to complete a drug test (UA, saliva or hair follicle).
- D. Engaging in criminal activity.
- E. Behaving in a disruptive or ill manner towards fellow participants, Texas Reach Out staff, local neighbors, neighbor's property, or community businesses.
- F. Knowingly withholding information regarding a relapsed participant.
- G. Non-payment of license fees.
- H. Unemployment caused by lack of job search, failure to obtain a job within one month of arrival.
- I. Failure to comply with any and all rules outlined in this document.
- J. Any sexual misconduct or relationships between Texas Reach Out participants or staff members.

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### Stipulations to live here: Agree Yes ☐ or No ☐

- Yes ☐ No ☐ Will abide by the rules and regulations of the program.
- Yes ☐ No ☐ Commit to stay in the program for a minimum of six months. At the end of your first year, we will assess your readiness for graduation from TROM.
- Yes ☐ No ☐ Attend a Christian Bible believing Church once per week.
- Yes ☐ No ☐ Attend structured group meetings hosted by Texas Reach Out on Tuesdays and Thursdays (Bible Studies, life skills classes, etc.).
- Yes ☐ No ☐ Participate in our mentoring program as assigned
- Yes ☐ No ☐ Complete 8 hours of volunteer service per month. TROM will look for volunteer opportunities for you to serve.
- Yes ☐ No ☐ Do not engage in any sexual relationships with house members, any ministry participants, volunteers, or staff.
- Yes ☐ No ☐ Enroll with Work Source/Goodwill to secure a job as soon as possible after arrival and before one full month of residency by actively and persistently doing a daily job search.
- Yes ☐ No ☐ Contribute \$30 of groceries weekly to your house. You are responsible for buying cleaning, bathroom, and laundry supplies.
- Yes ☐ No ☐ Pay monthly license fees. License Fees start at \$500 per month for your first 6 full months, \$600 starting your 7th month, and \$700 starting in your 13th month. After 18 months, the license fees will be \$1,000 per month. This payment covers services provided by TROM, including housing, utilities and other program costs. Payment is due on the first of every month (ex: license fees for March services due on March 1st). A late fee of \$25 will be assessed after the 15th of the month. Late fees will not be assessed until the fourth month in the program. Payments for the first and last months of a participant's stay will be prorated based on the date of their arrival and departure. Participants who are asked to leave the program will forfeit any prorated amount for the month they leave. Please note: we do not require a deposit or first month's payment up front before move-in. HOWEVER, participants will be required to begin making payments as soon as they are able to do so in order to "catch up" to the payment schedule. Participants cannot rely on receiving rental assistance from government agencies or private donors.

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### Acknowledgement and Agreement

I, \_\_\_\_\_, have received, read, and understand the rules and policies of Texas Reach Out Ministries. By signing this, I agree to comply with all the rules of Texas Reach Out Ministries and understand that I waive my right to declare unawareness of these rules. I also understand that rules may be updated and that I agree to comply with updated rules that are presented during my time at Texas Reach Out

\_\_\_\_\_ I attest that everything in this application is true and that I wrote it. I understand that not being truthful  
Initial on the application is cause to be disqualified from being considered for the program.

### To be signed while incarcerated:

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### To be signed after release in front of staff after orientation:

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date